



TWGHs. Mrs. Fung Wong Fung Ting College

Application No.: _____

Application Form for Secondary One Discretionary Place (2025/2026)

Staff: _____

Name in English		Name in Chinese		Photo	
Date of Birth	(yy/mm/dd)	Sex			
Place of Birth		HKID Card No./ Birth Certificate No.			
Mailing Address in Hong Kong					
Primary School			STRN		
Telephone No. (Home)			E-mail		
Name of Parent/Guardian	(main contact person)	Contact Telephone No.		Relationship with Student	
		Contact Telephone No.		Relationship with Student	
Relatives studying in this school	Name _____ Relationship with student _____ Form/Graduation year _____				
	Name _____ Relationship with student _____ Form/Graduation year _____				
Academic Results at Primary School	Primary 5 (whole year)	Chinese: _____ English: _____ Maths.: _____ G.S.: _____ Conduct: _____			
	Primary 6 (First Term)	Chinese: _____ English: _____ Maths.: _____ G.S.: _____ Conduct: _____			
Outstanding Performance at Primary 5 and Primary 6	Year obtained	Service/Activity/Competition		Awards (if any)	
Remarks					

Personal Information (Privacy) Collection Statement:

1. The personal data provided by you by means of this form will be used by this school for processing application for S1 Discretionary Places only.
2. If you do not provide adequate and accurate data, we may not be able to process your application for such a purpose.
3. Should there be any request for amendment of personal data, you should come to the school office in person.
4. To ensure that personal data is adequately protected, all the personal data of applicants will be eliminated three months after the release of S1 places allocation.

Note: Recommendation letters from primary schools are not required.

Under the Prevention of Bribery Ordinance, it is an offence for any person who offers an advantage to school staff in relation to application for school places.

Declaration: I hereby confirm that the above information given is true and correct.



TWGHs. Mrs. Fung Wong Fung Ting College
Application for Secondary One Discretionary Place (2025/2026)

1. Application Details

Applicants can download an application form on the school's website (<http://www.twghfwfts.edu.hk/>) or get the form at the school's reception counter during office hours. All completed forms must be submitted to the school between **2 January 2025** (Thursday) and **16 January 2025** (Thursday). For parents registered as SSPA e-Platform users and their account with "iAM Smart+", apart from the paper Application Form, they may also choose to submit DP applications via the SSPA e-Platform. No matter whether the applications are submitted in paper form or via the SSPA e-Platform, each student may apply to not more than two secondary schools. Otherwise, his/her DP applications will be rendered void.

2. School Office Hours

Monday to Friday: 9:00 a.m. – 12:45 p.m. and 2:00 p.m. – 4:00 p.m.; Saturday : 9:00 a.m. – 11:30 a.m.

3. Documents to be submitted (Submission of primary school's recommendation letters is not required)

- (1) Application form
- (2) Education Bureau Application Form for S1 Discretionary Place
- (3) Photocopies of Primary 5 and Primary 6 (1st term) school reports
- (4) Photocopies of Award Certificates of Primary 5 and Primary 6 (Not more than 10 pages, maximum 2 certificates on a page)
- (5) Photocopies of Birth Certificate
- (6) Original and photocopy of HK ID Card (if collected)
- (7) A stamped (\$2.2) self-addressed envelope

**For e-Platform application, there is no need to submit (2) Education Bureau Application Form for S1 Discretionary Place and (7) an self-addressed envelope*

4. Interview

- (1) The interview date is **15 March 2025 (Saturday)**
- (2) All applicants will be invited for an interview. The school will send out invitation letters to applicants about the arrangement of interview in early March.
- (3) Please contact Ms. Lo (school office) at 2691 3738 from 13 March (Thursday) to 14 March (Friday) if you do not receive the invitation letter by 12 March (Wednesday).
- (4) In view of the large number of applicants, the assigned date and time of the interview cannot be changed. Both applicants and parents have to reserve your time to attend the interview punctually.
- (5) In order to avoid overcrowding in school, every applicant can only be accompanied by a parent for the interview.
- (6) Please arrive at school 15 minutes prior to the reporting time of the interview. There will be no rescheduling of interview for any absentees or latecomers. However, do not arrive too early for the sake of avoiding overcrowding.
- (7) In case of class suspensions announced by Education Bureau, the interview will be postponed to 22 March 2025 (Saturday).

5. Criteria of Admission

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|------------------------------|-------------------------------------|
| (1) Academic Performance 45% | (2) Performance in interview 30% |
| (3) Conduct 15% | (4) ECA and services and Awards 10% |

6. Release of Results

There are 40 Secondary One discretionary places in this school. The school will notify parents of all successful applicants of their children's inclusion in the Successful Lists for Discretionary Places by letter and phone on 31 March 2025 (Monday).